

Department Commandants Report for Mideast Conference

Department West Virginia James Doss Commandant

1. What is your total unpaid members now compared to last year? Unpaid members last year was 110. Unpaid members this year was 132.

Has your total membership increased or decreased since last year? Total membership has stayed the same at 690.

Do your detachments mail a dues notice to the members? YES

How are you reducing your total unpaid? We feature monthly retention articles in our Department newsletter and have the names of unpaid members read at Detachment meetings to encourage payment or for other members to help solicit payment.

2. Have you elected and installed your department's officers. If not what date will you complete this? NO May 21, 2022 at Department Convention

3. How many of your detachments have not submitted their financial information to National? They have all submitted their information.

4. Are you tracking professional development training in your detachments? We have requested that they list their training in the minutes that are submitted to the Department.

Does your department have a PDP team and have they conducted any training? Yes training at at all Quarterly meetings and at State Convention.

5. Have you used a zoom or conference calls to stay in touch with your detachments? Yes both and well received

Have they utilized one of these to contact their members? If so what has been the response. Yes some have used Conference calls and very favorably received. Department Adjutant/Paymaster has worked with Detachments on how to set up a Conference call.

6. Are your detachment using the MCL National Library site to ensure they use the proper forms for administration and filings? Yes our Department Adjutant/Paymaster reminds them every month when various reports are due.

7. Are they starting to work in the MCL National Database member portal to update their detachment records? Some Detachments are but it is a slow process to get them educated

Have they viewed the national video 101 for guidance in implementing the updates via the portal site? Yes some

Detachments have in addition we have encouraged Detachments to use the portal site to do their updates.

8. Have you worked in the atlas site? **Yes our Department Adjutant/Paymaster has as well as other Department officers.**

What are your thoughts? **This can be a valuable member management tool once Detachments get used to using it.**

9. Is your Department Board of Trustees proactive in working relationships with their counterparts in the detachments? **Yes they interact with various Detachment officers as our BOT are very proactive.**

10. Do you have a system to track every detachment ROI, IRS 990N or EZ, PLM audit, corporate reports, financial audits, and ceremonial rifle inspection and inventory? **Yes our Department Adjutant/Paymaster has an Excel program that she updates any time there are changes and every Detachment is listed with all their mandatory and required reports.**

11. What type of training would you like to see at the next conference? **Detailed Adjutant/Paymaster training and any new material that National sends out.**

12. What ideas do you have to retain or recruit new members? We have fabricated a trifold brochure that we give to our Detachments to use with placement in high traffic areas throughout the state. In addition we ask our Detachments to interact with USMC Recruiters and set up a table or booth in areas that are having a festival or high traffic event.