



16 March 2018

Reference: 2018 MCL National Mid-winter Conference in Fredericksburg, VA

Subject: Business Sessions held 1, 2 & 3 March 2018

Summary:

1 March 2018

Department Commandant's Council

National SVC Dennis Tobin opened the discussion of Commandants Reports.

All submitted Commandant Reports have been uploaded to <https://www.mcleaguelibrary.org/conference/>.

Alabama was the first Department to give their report. During the report the discussion was joined by other members' about 10-99's and Paymaster procedures and guidelines. There may be a need for a Paymaster Guide to be posted on the National website. Craig Reeling, Department of Maryland, advised that they have already developed and use a Paymaster Guide with fillable forms. The Guide may be able to be modified for a National MCL Paymaster Guide. Please refer to: https://www.mcleaguelibrary.org/wp-content/uploads/2018/03/990-Process-Marine-Corps-League_Rev-C.pdf for more information.

All Departments and Detachments need to ensure that they appoint a member qualified to be a Paymaster who will serve according to the duties and responsibilities in a timely accurate manner.

Membership

The Membership presentation is at https://www.mcleaguelibrary.org/wp-content/uploads/2018/02/Membership-Presentation_2018-MidWinter.pdf.

Membership list in the MCL National Database is not accurate. The possibility of extending a grace period for past due memberships is being discussed by the MCL Board of Directors. If approved, this would provide a new baseline of membership and hopefully help with future record keeping.

MCL National would like to have all members caught up on past dues so that a new membership base line is established and will be maintained in a more timely and accurate manner.

There was a discussion about a Marine joining the MCL during the year and paying half the annual membership amount. A suggestion was made to include the half and the next full year in the request for funds to join, rather than needing to go back to the new members some months later to request additional funds.

National Website

Bob Borka, MCL National COO and J.D. Foster, Membership and Merchandise Manager provided information on the updated MCL National website link <https://www.mcleaguelibrary.org/> . The website includes fillable forms for online completion.

The Merchandise Report from J.D. Foster is at https://www.mcleaguelibrary.org/wp-content/uploads/2018/02/Merchandise-Presentation_2018-MidWinter.pdf

2 March 2018 Opening

Commandant Wendell Webb, Marine Corps League was introduced to the attendees and made a brief opening statement.

The MCL National Convention/Conference Committee confirmed that the 2019 Midwinter Conference will be in Fredericksburg, VA 28 February 2019 – 2 March 2019 (<https://www.mcleaguelibrary.org/wp-content/uploads/2018/03/National-Convention-Conference-Committee-2018-2nd-Quarter-Report.pdf>)

Chapel of Four Chaplains

Assistant MCL National Chaplain Thomas M. Minchin reported this year's MCL members Legion of Honor Humanitarian Award honoree is Howard Schaeffer, Vice Chairman of the Chapel of Four Chaplains Foundation. For further information go to: <http://www.fourchaplains.org/legion-of-honor-programs/>

Business Session

Guest speaker Marine Tim Tuomey spoke about hiking the Pacific Crest Trail as a fundraiser for the Semper Fi Fund.

(<https://fundraising.semperfund.org/fundraiser/701135>)

Marines Helping Marines has closed since there are no longer Wounded Warrior Marines at the National Naval Medical Center in Bethesda, MD.

Budget Midyear Report and Approval Budget Chairman

Budget Committee Chairperson Bryson Allen reported that the 2017 Budget has been approved. The seven page report was provided to all NVC's.

https://www.mcleaguelibrary.org/wp-content/uploads/2018/03/MCL_COMPROLLER_REPORT_20180301.pdf

Commandant Webb said immediate steps are being taken by National and the Comptroller to correct and modernize the budgetary process and record keeping. Ships Store will be using the POS system for ordering items to stock in store. This will prevent the store from having too many items, such as very small Fore/Aft Caps that would never sell.

COO Borka advised that purchase orders are reviewed and discussed with Commandant Webb.

Judge Advocate Issues

National JA Warren Griffin reported he has been presented with 26 cases involving violations of by-laws since August. Three detachment charters have been revoked. The report is at https://www.mcleaguelibrary.org/wp-content/uploads/2018/02/NJA-Warren-Griffin_Mid-Winter-report-2018.pdf .

Recently, the NJA had been in the hospital and some text, calls and messages were delayed in being acknowledged. The NJA said to call or send a text to his cell 774-292-1527 and he will make every effort to respond as timely as he can. The deadline to submit changes to By-laws is 01 April 2018.

Membership

National JVC Johnny Baker reported (<https://www.mcleaguelibrary.org/wp-content/uploads/2018/02/NJrVice-Johnny-Baker-2018-3-1-Report.pdf>). The Initiative Program called TAP (Transition Assistance Program) is supported by the MCL. <http://www.usmc-mccs.org/index.cfm/services/career/transition-readiness/>

The National Bylaws have been reduced to about 8 pages. This does not include the Administrative Procedures. The Detachments and Department shall have By-laws. All Detachments and Departments By-laws will be required to be updated using the updated National By-laws. All Reports of Installation need to be accurate with current information, i.e. email address.

National SVC Dennis Tobin reported that the two Washington, DC Detachments – Capitol and DC Marines will be merged due to inactivity. They will now be known as the DC Marines and overseen by Mideast NVC Bruce Rafeldt.

https://www.mcleaguelibrary.org/wp-content/uploads/2018/02/NSrVice-Dennis-Tobin_2018-2nd-Quarter-Report.pdf

Army Rifle Audit, HQ Updates

National COO Bob Borka reported the U.S. Army is currently conducting audits of ceremonial rifles issued by U.S. Army TACOM in Warren, Michigan.

<file:///E:/Mideast%20Div/2018/Mid-Winter/COO-Presentation-MCL-Mid-Winter-2018.pdf>

<file:///E:/Mideast%20Div/2018/Mid-Winter/COO-Bob-Borka-2018-MidWinter-Report.pdf>

Young Marines

Col Bill Davis (CEO) reported there were approximately 9000 young men and women who went through the program last year. The Young Marines are in 41 states. <file:///E:/Mideast%20Div/2018/Mid-Winter/Young-Marines-Report.pdf>

Membership / Merchandise HQ Staff

J.D. Foster, CEO reported that there is a new Transmittal on the MCL National Library website <https://www.mcleaguelibrary.org/> along with a Dues Notice.

Rosters are sent out quarterly to all Departments. The rosters should be sent down to all Detachments by the Departments. PLM Audits must be signed by Detachment Commandants and Paymasters and turned in by 31 December of each year. The Installation Reports should be kept up to date and contain accurate contact information. The easiest way to get in contact with J.D. is to send an email to JFOSTER@MCLEAGUE.ORG . You can also call National at 703-207-9588 EXT. 1

file:///E:/Mideast%20Div/2018/Mid-Winter/Membership-Presentation_2018-MidWinter.pdf

file:///E:/Mideast%20Div/2018/Mid-Winter/Merchandise-Presentation_2018-MidWinter.pdf

Thousands of emails are bounced back to National every day. All members with emails need to ensure that the National has their correct addresses.

Fire Team Concept

National Chief of Staff David Ocean reported the Fire Team Concept can be used to grow the MCL membership. Use Social Media, Newspaper, Television, Flyers at the VA and Vet Center, Recruiting Stations and Reserve Centers, Student Veterans Association. <file:///E:/Mideast%20Div/2018/Mid-Winter/FireTeam-Concept.pdf>

National Subjects

National Commandant Wendell Webb reported the MCL is now using Quick Books. For the first that he can remember our budget meeting with Quick Books reconciled with our bank statements.

There is a new SOP if you get travel or other expenses that you can charge back to the League. A travel/expense report now must be filled out and turned in on all requests immediately after incurring the expense. Nine S.O.P.s have been approved and will be posted on the MCL Library. The MCL Board of Directors has a Conference Call once a month and minutes are taken.

file:///E:/Mideast%20Div/2018/Mid-Winter/Commandants-Report_Midwinter-2018_Rev-A.pdf

<https://www.mcleaguelibrary.org/wp-content/uploads/2018/03/MCL-Database-update.pdf>

[https://www.mcleaguelibrary.org/wp-content/uploads/2018/03/Expense-Voucher OFFICIAL-FORM.xlsx](https://www.mcleaguelibrary.org/wp-content/uploads/2018/03/Expense-Voucher_OFFICIAL-FORM.xlsx)

RUST Insurance file:///E:/Mideast%20Div/2018/Mid-Winter/Insurance-Letter_Rust-2018.pdf

All members are to ensure that their Detachment, Department, Division and the National always have their correct/current information especially email address.

3 March 2018

MCL Business Session

National Scholarship Committee Chairperson David Hatfield reported that the 2017 Scholarship Program resulted in:

250 Total number of applications received by the committee.

158 Preliminary approved applications

116 Total Scholarship Grants

This year's deadline is 16 July 2018.

<https://www.mcleaguelibrary.org/wp-content/uploads/2018/03/National-Scholarship-Committee-2018-2nd-Quarter-Report.pdf>

IRS Information - 501c4 and Deductibility of 1 Please review this document:

https://www.mcleaguelibrary.org/wp-content/uploads/2018/03/990-Process-Marine-Corps-League_Rev-C.pdf

Women Marines Association

Dr. Betty Mosely Brown, President reported:

The women Marines are 100 years old this year.

In 1918 Pvt. Opha May Johnson became the first woman to enlist in the Marine Corps. The Women Marines Association will be dedicating a statue to her on 29 August 2018 at the Rock Creek Cemetery in Washington, DC. The Women Marines Association is meeting on 30 August 2018 in Crystal City, VA. For additional: <https://www.womenmarines.org/>

Toys For Tots Update

Lt Gen Henry Osman, President/COO T4T noted that in 2017, the 70th anniversary of TFT 18 million toys were distributed to 7 million kids. \$.97 out of every dollar goes to the kids. There were 800 TFT Campaigns across the country. 273 were conducted by MCL Detachments distributing 3.9 million toys to 1.2 million children. <https://www.toysfortots.org/>

Funeral Honors

NVC T. J. Morgan reported all Detachments are requested to start tracking every funeral and honor details provided. The numbers reported for the Mideast Division

were 709 honor/funeral events provided by 28 Honor Guard Units. Honor Guards are to wear the MCL Red Fore/aft cap, and wear the same uniform.

https://www.mcleaguelibrary.org/wp-content/uploads/2018/02/Honor-Guard-Committee-Report_2018-Midwinter.pdf

https://www.mcleaguelibrary.org/wp-content/uploads/2018/02/Honor-Guard-MCL-Funerals_PowerPoint-2018.pdf

VSO

National VSO / COO Lynn Williamson reported that the National Service Officers are accredited by the VA. Detachment Service Officers are encouraged to have the same level of knowledge, but do not interact with the VA. The Detachment Service Officer may assist a veteran complete forms for submission to the VA. <https://www.mcleaguelibrary.org/wp-content/uploads/2018/02/VSO-Presentation.pdf>

Funeral Honors and Color Guard

Lt Gen Rex McMillian, Commander of Marine Forces Reserve and Marine Forces North, 4th Marine Division (<http://www.marforres.marines.mil/>) stressed the importance of our Reserve Forces to our National security. The Reserve Forces require as much time as possible for training. The Reserve Forces provide Honor and Funerals Details throughout our country. The Force Reserves are always training for readiness. The more details that MCL members can handle, the more time the Reserves have for readiness training. Lt. Gen. McMillian encourages all MCL Detachment to reach out to the Marine Reserve Units in their area. He has already instructed all Reserve Units to reach out to MCL Detachments. A MCL Detachment can assist them with some of the Honor and Funeral Details by providing a Marine to fold the flag, conduct the presentation, or play the electronic bugle.

Marine Youth Foundation

NJVC Johnny Baker reported that the program is free to schools. All volunteer instructors are required to have a background check.

<http://usmarinesyouthfoundation.org/Programs/YouthPhysicalFitness/tabid/558/Default.aspx>

95th MCL National Convention 12-18 August 2018

<http://www.2018mclnationalconvention.com/>

Marine Corps League Foundation

Greg Hunt, President reminds us to use the Foundation for Marines and their families in need. Personal or natural disaster funds go directly to the Marine. Other funds requested go directly to the creditor. <http://www.mclfoundation.org/>

Semper Fidelis!

Respectfully submitted by:

Frank Mathers, Adjutant Mideast Division

mclmideastadjutant@gmail.com